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ATTACHMENT

Approved For Release 2005/07/12 : CIA-RDP85-00988R000100060009-7

Directorate of Administration
Annual Report to Congress Submission

1. MAJOR DEVELOPMENTS IN INTELLIGENCE MANAGEMENT

a. SAFE

The SAFE system, being designed to provide interactive data processing and communication tools in support of CIA and DIA intelligence analysts and being developed on a design-to-cost basis, is scheduled for initial operation early in FY 1983. During FY 1980, both the Systems Requirements Review and System Design Review were completed. The government's formal review and approval of these major activities ensured that development of the SAFE System would proceed on schedule. Also, the vendor was selected through competitive procurement. Appropriate portions of the SAFE design are now being modified to reflect specific hardware and software decisions. (U)

Renovation of the CIA SAFE Computer Center began in September 1980 as did installation of the wideband bus communications system, both in the CIA Headquarters Building. The SAFE Operational Procedures Development Laboratory was established to test analyst reactions to SAFE-like capabilities. Analysts from both Agencies participated in experiments to determine human factor considerations and to examine operational procedures that are applicable to the SAFE design. (U)



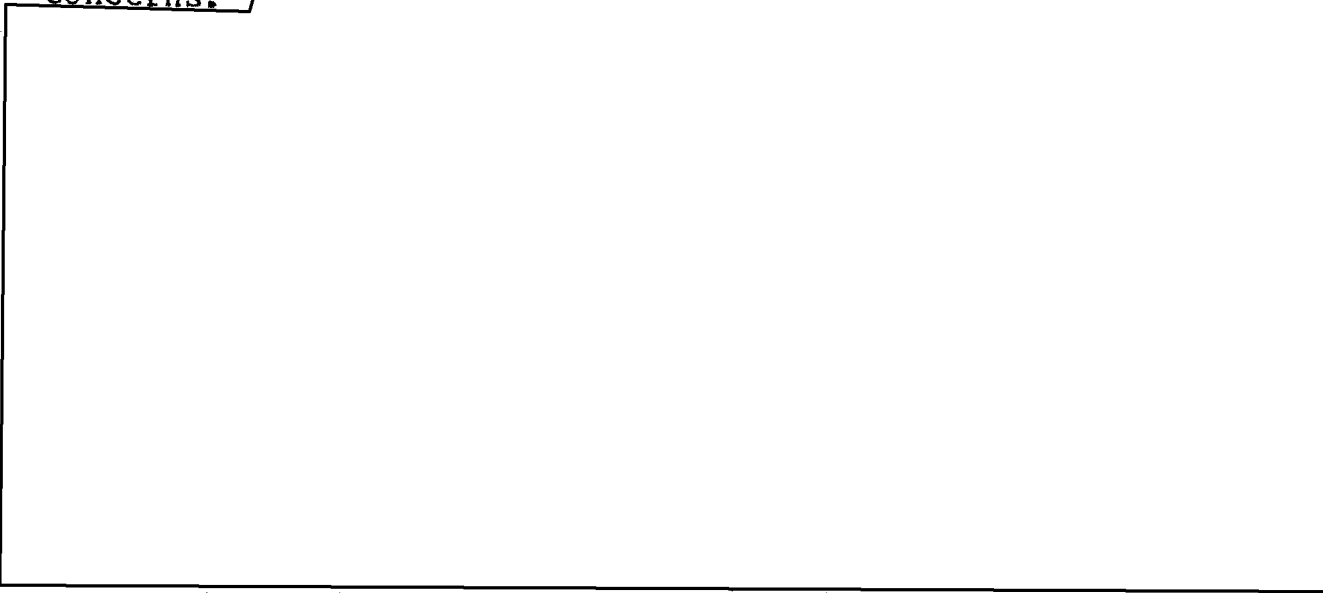
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b. APEX


25X1 The increasing complexities and challenges in the intelligence security field are not unique to the CIA. Several agencies face common personnel security processing problems, physical security challenges, and computer security concerns.



2. PERFORMANCE HIGHLIGHTS IN 1980

Communications

25X1 In addition to normal ongoing activities, the Office provided extensive communications support during crises and unusual events.



Training

The Office of Training and Education (OTE) developed a unique and demanding course of instruction designed for middle-level officers who have the potential to advance to senior ranks of the Agency. The program--the Senior Officer Development Course--was developed to provide students with a comprehensive understanding of the missions and responsibilities of the intelligence profession in both conceptual and practical terms, its responsibility in the national security structure of the US Government, and the ethical principles applicable to intelligence work. (U)

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Security

The standard security practices of this Agency entail periodic audio countermeasures (ACM) inspections at our facilities

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Information Services

The Agency's ability to comply with the Freedom of Information and Privacy Acts and the mandatory classification review provisions of Executive Order 12065 is seriously impaired by the unique nature of our mission. Over the past year, we devoted approximately 130 work-years to these programs. This was a significant increase in resource commitment over FY 1979. Despite this effort and sizable resource commitment, we have not been able to cope with the workload, and our processing backlog has now reached over 3,000 initial requests and almost 400 appeals. (U)

3. RELATIONS WITH CONSUMERS

We assume that DDA comment is not appropriate to this section-- in the context of the DCI's report. (U)

4. PRESENT AND PROJECTED RESOURCE NEEDS

25X1 As was the case last year, we again assume Comptroller will provide a discussion on the criticality of our resource needs, particularly for FY 1981. (U)